



The Greater Golden Hill Community Development Corporation (GGHCDC) is looking for an enthusiastic, reliable and organized Social Media Intern. Please note, this is an unpaid internship position that requires approximately 10-15 hours per week.

GGHCDC is looking for someone to increase our social media following by promoting Golden Hill businesses, keeping the neighborhood aware of GGHCDC news and events, and helping us gain new members by driving traffic to our website.

If you love social media and want to gain important experience for your resume as a social media marketer, then this could be a good fit for you.

Desired Qualifications:

- Experience producing photo, graphic and video content for Facebook, Twitter, Instagram
- Experience posting to NextDoor
- Knowledge of developing a content calendar
- Knowledge of Microsoft Office, and Google Suite
- Knowledge or willingness to work with Canva and Mailchimp
- Friendly and goodwill attitude
- Self-starter
- Majoring in Marketing, Business, Communications, Advertising, or Public Relations

Please submit a one-page resume by Friday, May 7<sup>th</sup> at 5 pm to [volunteer@goldenhillcdc.org](mailto:volunteer@goldenhillcdc.org).

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